

**STANDARD CERTIFICATION DECLARATION FOR AN EXTRAORDINARY
UNSPECIFIABLE SERVICE**

TO: Members of the Governing Body

FROM: Roger Leon, Superintendent
Valerie V. Wilson, School Business Administrator

DATE: September 22, 2023

SUBJECT: This is a contract for the Council for the Great City of School Membership

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm: Council for the Great City of School

Cost: \$46,746.00

Duration: July 1, 2023 through June 30, 2024

Purpose: Membership

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

1. Provide a clear description of the nature of the work to be done.

The Council of the Great City Schools accomplishes its mission by connecting urban school district personnel from coast to coast who work under similar conditions. Staff with responsibilities for curricula, research and testing, finance, operations, personnel, technology, legislation, communications, and other areas confer regularly under the Council's auspices to share concerns and solutions and discuss what works in boosting achievement and managing operations.

2. Describe in detail why the contract meets the provisions of the statute and rules:

Membership with the Council for the Great City of School meets the requirements for Extraordinary Unspecifiable Service as we cannot write a solicitation for obtaining membership.

3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:

The Council for the Great City of School is the only national membership for the nation's largest urban public-school systems in a coalition dedicated to the improvement of education for children in inner cities. Composed of 78 large city school districts, its mission is to promote the cause of urban schools and to advocate for inner-city students through legislation, research and media relations. The organization also provides a network for school districts sharing common problems to exchange information, and to collectively address new challenges as they emerge in order to deliver the best possible education for urban youth. Joining the council is vital for a large urban district as it provides access to a network of experienced educators and administrators who can offer valuable insights and best practices for addressing the unique challenges urban school districts face.

4. Describe the informal solicitation of quotations:

The vendors Arizona State University Urban Collaborative, and National Center for Urban School Transformation were engaged via email for membership. Arizona State University Urban Collaborative replied identifying that we were already a member. The National Center for Urban School Transformation was non-responsive.

5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

Respectfully,

Name


(Signature)

Title

SBA

(Original to be retained by governing body's Clerk with the affirmed copy of the resolution; signed duplicate to be kept by appropriate official.)

10-02-02