

NEWARK BOARD OF EDUCATION

Research and Data-Sharing Agreement

**REQUIRED FOR DISCLOSURE OF INFORMATION
PERTAINING TO INDIVIDUAL STUDENTS AND EMPLOYEES
TO PARTIES CONTRACTED TO PERFORM SCHOOL DISTRICT SERVICES OR FUNCTIONS**

Contractor/Consultant Organization: 21st Century Partnership for STEM Education
(21PSTEM) _____

Individual(s) Performing Service/Function: Steve Weimar_____

Educational Records requested and/or On-site Research Planned (be specific):

Student ID
Student First Name
Student Last Name
School
Teacher
Period
Class

Relevance of the requested Education Records and/or On-Site Research to the project or study:

21PSTEM would like to import student information into their software system VMT to create rosters to organize students in instructional groups
--

The Family Education Rights and Privacy Act (“FERPA”), 20 U.S.C. § 1232g, is a federal law that applies to all schools receiving funds under a program of the United States Department of Education. FERPA, which protects the privacy of student education records, permits schools to disclose Educational Records in accordance with designated guidelines, to contractors, consultants and other parties performing services or functions for which the School District would otherwise use employees. Contractor and their agents agree to maintain all client information confidentially in accordance with all New Jersey state and federal laws and regulations, including but not limited to, the federal Children’s Online Privacy Protection Act of 1998 (“COPPA”)(15 U.S.C. Sec, 6501 et seq.), the federal Health Insurance Portability and Accountability Act of 1996 (“HIPAA”), the Family Educational Rights and Privacy Act (“FERPA”), Federal Regulations (42 CFR-Part 2 and 42 CFR-Parts 160 & 164), and the N.J. Children of Substance Abusers Legislation of 1999 (N.J.S.A. 18A:40A-7.1). It is specifically acknowledged and agreed upon by that parties that willful or negligent unauthorized disclosure

of personal information in Education Records by Contractor to any unauthorized person or third party shall entitle the Newark Board of Education (the “NBOE” or the “Board”) to seek any remedies available to the Board at law or in equity and to terminate any services or agreement for services immediately.

The Contractor/Consultant Organization, and the Individual(s) named above on behalf of the Contractor/Consultant Organization, will be provided access to and/or disclosure of education records of current and/or former NBOE students and employees in order for such Individual(s) to perform the service or function described in the contract between the Contractor/Consultant Organization and the NBOE (attached hereto as Exhibit A), subject to the terms and conditions set forth below.

A. Specific terms and conditions of access/disclosure of education records and employee records, if any:

B. Confidentiality of Education Records and Conditions of Access/Disclosure.

1. The Contractor/Consultant Organization understands and agrees that it is performing a service or function for which NBOE would otherwise use employees, and that, with respect to the use and maintenance of education records, employee records and personally identifiable information pertaining to NBOE students and employees, the Individual(s) identified above and any other employees or agents of the Contractor/Consultant Organization are performing such service or function under the direct control of the NBOE, under the supervision of the NBOE administrators or managers to whom they report, and in accordance with all applicable NBOE policies.

2. The Contractor/Consultant Organization and its officers and agents may use the education records, employee records and personally identifiable information disclosed to them only in order to perform the service or function set forth in the NBOE Contract.

3. It is understood that all education records, employee records and personally identifiable information pertaining to NBOE students and employees shall be treated as confidential whether or not explicitly designated as such. Neither the Contractor/Consultant Organization nor any of its employees or agents will disclose any education records or any student’s personally identifiable information to any other party without the prior written consent of the student (if an adult) or the student’s parent. Neither the Contractor/Consultant Organization nor any of its employees or agents will disclose any employee records or any employee’s personally identifiable information without the prior written consent of the employee.

4. The Contractor/Consultant Organization shall immediately advise the NBOE in writing of any unauthorized use or disclosure of education records, employee records, or personally identifiable information relating to any NPS student or employee.

C. Criminal History Record Checks.

5. The Contractor/Consultant Organization shall provide proof to NBOE that each worker(s), subcontractor(s), agent(s) and representative(s) assigned to a project involving contact with children has had a criminal history background check, and that said check indicates that no criminal history record information exists on file in either the Identification Division of the Federal Bureau of Investigation or the State Bureau of Identification which would disqualify said employee from employment pursuant to N.J.S.A. 18A:6-7.1 et seq or from coming into contact with school children. Failure to provide proof of a criminal history background check for any employee at a contract school location will be deemed a breach of contract by the Contractor. The Contractor shall not employ or utilize at any school location any person who is, or becomes, disqualified from coming into contact with children, or from employment or service, as a result of his or her criminal history record. The Contractor shall notify the NBOE immediately of any notice of disqualification Contractor receives with respect to any employee, consultant or volunteer it is utilizing as part of its contract with the NBOE.

D. Indemnification.

6. In consideration for execution of this Data-Sharing Agreement and the benefits to be received by the Contractor/Consultant Organization (which are acknowledged to be good and valuable consideration), the Contractor/Consultant Organization hereby agrees to fully indemnify, release, protect and hold harmless the NBOE, the Board, its Board of Education and members thereof, the Superintendent, and the Board's officers, employees, agents and representatives as well as the respective heirs, personal representatives, successors and assigns, of any and all of them from and against any and all losses, damages, costs, expenses, claims and liabilities (including all attorneys' fees and costs), which the Board or NBOE or any of the parties listed in this paragraph may suffer or incur as a result of the willful, reckless or negligent acts, errors or omissions of the Contractor/Consultant Organization, its employees or agents, including but not limited to the Individual(s) listed above, in connection with the service or function to be performed in accordance with the NBOE Contract.

By signing this Agreement, the Contractor/Consultant Organization agrees to be bound by these terms and conditions, and I represent that I am authorized to so agree on behalf of the Contractor/Consultant Organization. The Contractor/Consultant Organization further agrees that any and all individuals to whom education records, employee records or personally identifiable information pertaining to NBOE students or employees are disclosed in the course of performance of the NBOE Contract will be bound by these terms and conditions. In the event of any inconsistency or conflict between this Agreement and any other agreement between the parties, the terms of this Agreement shall apply. This agreement shall be governed by the laws of the State of New Jersey. This agreement may be terminated. NBOE may terminate this Agreement at any time for any reason, by written notice to the other Party. Termination of this Agreement shall not abrogate any remedy provided for in this Agreement.

I understand and acknowledge that any breach of these terms and conditions may result in liability on the part of the Contractor/Consultant Organization for compensatory, punitive and consequential damages; and that NPS also shall be entitled to any other remedies for such breach allowable by this Agreement or applicable State and Federal law.

CONTRACTOR/CONSULTANT ORGANIZATION

_____ By: _____
Date

Name: _____

Title: _____

Date of NPS Approval: _____
(NPS Only – Do not fill out)