



Program Agreement

This Program Agreement ("PA" or "Agreement") sets forth the terms and understanding between the Community FoodBank of New Jersey ("CFBNJ" or "Partner") and the Partner Organization (listed below, "NBOE" or the "Board") to provide CFBNJ's programs (Program).

WHEREAS Partner and/or its staff has the education, training and/or experience needed to provide the services described herein to the Board, its schools and students effectively and responsibly; and the Board desires to engage Partner to provide such services;

WHEREAS one of the Core Values of the Newark Public Schools identified in the Board's Strategic Plan, *The Next Decade: 2020-30*, is Reciprocal Relationships, by which the Board provides opportunities for impactful collaboration within and beyond the organization, resulting in student success; and the Board and Partner have agreed to enter into such a Reciprocal Relationship by way of this Agreement;

WHEREAS this Agreement and the Reciprocal Relationship established hereby will further the following priorities and strategies (one or more) set forth in the Strategic Plan:

[Insert full text of all applicable Strategic Plan priorities and strategies]

NOW THEREFORE, in consideration of the mutual promises and covenants set forth in this Agreement, the receipt and sufficiency thereof being acknowledged by both parties, the Board and Partner hereby agree as follows:

I. Purpose

This PA identifies the rules and responsibilities of each party as they relate to the planning, implementation, and reporting of the following CFBNJ programs, as applicable:

Child Nutrition: Summer Food Service Program, Kids Cafe Program, Family Pack

Nutrition Education: Supplemental Nutrition Assistance Program - Education (SNAP-Ed)

Resource Access: Supplemental Nutrition Assistance Program (SNAP)

Workforce Development: Food Service Training Academy, Warehouse Logistics Training Academy

II. Partner Responsibilities

Newark Board of Education

(Partner) agrees to the following for the applicable program, for the duration of the Program term:

- **Eligibility:**



- o [Nutrition Education]: partners serving adults > 50% of the participants receive or are eligible to receive SNAP benefits;
- o [Child Nutrition and Nutrition Education]: partners serving children > 40% of enrolled students eligible for Free Lunch, and/or > 50% of enrolled students eligible for Free or Reduced-Price Lunch (FRPL), and/or meet area eligibility requirements as mandated by the NJDA
- **Time & Space:** provide appropriate and safe space, access, utilities, and time for meal service, educational programming (groups) and benefit screenings (individuals), including the following:
 - o [All Programs] Provide adequate parking and access to the facility. Provide access to Wi-Fi and other equipment such as copiers/scanners, as needed.
 - o [Nutrition Education] Provide a safe space to prepare food and to accommodate up to 25 people for learning, cooking and/or physical activity.
 - o [Resource Access] Provide a private or semi-private space with two folding tables and several chairs for neighbors to be screened and wait to be screened, with access to power outlets.
 - o [Child Nutrition]: Provide appropriate kitchen facilities for menu of choice. Provide proper refrigeration and/or dry storage space, away from food for other programming.
- **Documentation:** provide a signed Program Agreement and any required program documentation specified by CFBNJ (e.g., attendance sheets, permission slips, health certificates, etc.). All required documentation must be up to date and cannot be expired. [Child Nutrition] If applicable, see attached list of specific required documentation.
- **Program Planning, Implementation & Communication**
 - o Provide a minimum of one (1) qualified staff person to act as the primary point of contact with CFBNJ, in addition to a secondary contact. The primary staff person will:
 - Participate in meetings, orientations, mid-year evaluations, and training as needed with CFBNJ staff
 - Facilitate program logistics planning with CFBNJ, including identifying appropriate dates, spaces, and times to implement the Program.
 - Communicate cancellations at least 48 hours in advance. Cancellations may trigger a review of the partnerships.
 - [Child Nutrition] Changes in meal service must be reported at least 1 week in advance (outside of inclement weather or emergency closings). Delivery issues including shortage of meal components, quality issues or damaged meals must be reported on the same day as delivery.
 - o Provide a minimum of one (1) qualified staff person at the Partner location on programming the day(s). This staff person will be required to be available to:
 - Support programming, including welcoming and directing CFBNJ staff around the facility, helping with program set-up, oversight of neighbors in need, and assisting with classroom management.
 - [Child Nutrition] receiving and reviewing deliveries at the time of delivery. Providing meals and food free of charge on-site to program participants. All meal components and the same meal must be served to each child.
- **Participant Recruitment & Engagement:** Promote and recruit program participants and provide regular reminders to the community regarding program events, utilizing appropriate digital and print communication materials. Program recruitment requirements are as follows:
 - o [Nutrition Education]: Eight to twenty (8-20) participants.
 - o [Child Nutrition]: At least ten (10) children participating daily
- **Allergen Notice [Nutrition Education/ Child Nutrition]:** For Nutrition Education or anywhere food and/or drink will be ingested or meal distribution occur, it is the partner's responsibility or the participant's responsibility if they are over 18 years of age, to ensure that any allergens and/or food items that violate a participant's dietary restrictions are not introduced and consumed by the participants. Allergies and dietary restrictions must be communicated to CFBNJ in writing in advance of any programming.
- **Reporting:** Provide timely and accurate reporting as specified and requested by CFBNJ.
- **Press Release, Press Events, External Marketing Materials:** Ensure coordination with CFBNJ on any press release, press events and/or preparation and distribution of marketing materials featuring Program.

III. CFBNJ Responsibilities

CFBNJ agrees to the following for the duration of the Program term:

- Provide program planning including as appropriate, site visit(s), meeting(s) with Partner staff, calendars/ plans outlining scheduled program(s).
- Provide qualified staff person(s) to implement Program(s):
 - [Nutrition Education] Educator(s) to prepare related lesson materials, cooking supplies and equipment, as well as surveys. After completion of the class, Educator(s) will clean-up any materials remaining after the workshop.
 - [Resource Access] Coordinator(s) to provide individual application assistance for SNAP.
- Provide regular communication via phone, email and/or in-person visits by a CFBNJ Staff Member regarding the Program(s).
- Arrive to set-up at least 15 minutes prior to the scheduled start time of Program(s).
- Provide a minimum of twenty-four hours (24) notice of event cancellations or delays. Cancellations may trigger a review of the partnerships.
- Maintain accurate records of programming and report activities as required by funding source(s). Reports are submitted with aggregate data without any identification of participants' individual names and qualifying information.

Funding

This PA does not include the reimbursement of funds between the two parties.

Program Term

This PA is at-will and may be modified by mutual consent of authorized representatives from CFBNJ and Partner Organization. This PA shall become effective upon signature by the authorized representative(s) from CFBNJ and Partner Organization and will remain in effect for the 2024-25 school year until modified or terminated by any one of the partners or by mutual consent.

Strategic Plan

Partner hereby acknowledges receipt of a copy of the Board's Strategic Plan, *The Next Decade: 2020-30*; acknowledges the Mission and Vision stated in the Strategic Plan and agrees to act as a partner of the Board in furtherance thereof; agrees to abide by the Core Values stated in the Strategic Plan; and agrees that this MOU is in furtherance of the Core Value of Reciprocal Relationships, by which the Board provides opportunities for impactful collaboration within and beyond the organization, resulting in student success.



Organization Information

Name	Newark Board of Education
Street Address	765 Broad Street
City	Newark
Zip Code	07102
<p>If more than one (1) location, list here: See Addendum for list of all sites.</p>	

Organization Contact(s)

	Program Contact	On-Site Contact (1)	On-Site Contact (2)
Name:	Michelina Thornton		
Title:	Director		
Phone:	973-733-7116		
Email:	mthornton@nps.k12.nj.us		
Signature:			
Date:			

CFBNJ Contact Information

	Program Contact
Name:	
Title:	
Phone:	
Email:	
Signature:	
Date:	

This institution is an equal opportunity provider. This material was funded by USDA's Supplemental Nutrition Assistance Program - SNAP in cooperation with New Jersey Department of Health and New Jersey Department of Human Services. The Community FoodBank of New Jersey will not discriminate against any person because of race, age, sex, color, sexual orientation, physical or mental disability, religion, ancestry or national origin, marital status, genetic information, political affiliation, and gender identity or expression.

Additional Terms

- 1. New Jersey Law** - The AGREEMENT shall be governed by and construed in accordance with the laws of the State of New Jersey. Any and all proceedings relating to the subject matter hereof shall be maintained in the courts sitting in New Jersey, which courts shall have exclusive jurisdiction for each purpose. The parties agree that any and all claims arising under this Agreement, or related thereto, shall be heard and determined in a court of competent jurisdiction in New Jersey.
- 2. Criminal History Background Checks** - CFBNJ shall ensure that each worker(s), subcontractors(s), agent(s), intern(s) and/or representative(s) assigned to a school location or to a project involving contact with children has had a criminal history background check, and that said check indicates that no criminal history record information exists on file in either the Identification Division of the Federal Bureau of Investigation or the State Bureau of Identification which would disqualify said individual from employment or coming into contact with children pursuant to N.J.S.A. 18A:6-7.1 et seq. CFBNJ must ensure that said background checks are performed no later than thirty (30) days after execution of this AGREEMENT. The services under this AGREEMENT shall not begin or proceed until CFBNJ complies with the requirements of this section. Failure to ensure that criminal history background check(s) are performed within said time limitation shall be deemed a material breach of this agreement by CFBNJ, and as such, serves as a basis for the Newark Board of Education to immediately terminate this AGREEMENT.
- 3. Funding** - This AGREEMENT is not a commitment of funds. No monies will be exchanged between the parties for the services rendered or received. It is expressly understood by the parties that the Board's voluntary participation in this AGREEMENT does not require any monetary payment of any kind from the Board in exchange for the services being provided by CFBNJ, its subcontractor, agent or representative under this AGREEMENT.
- 4. Confidentiality** - CFBNJ and/or its agents agree to maintain all staff and student information confidentially in accordance with all New Jersey state and federal laws and regulations, including but not limited to, the Children's Online Privacy and Protection Act ("COPPA"), the federal Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the Family Educational Rights and Privacy Act ("FERPA"), Federal Regulations (42 CFR-Part 2 and 42 CFR-Parts 160 & 164), and the N.J. Children of Substance Abusers Legislation of 1999 (N.J.S.A. 18A:40A-7.1). To the extent that CFBNJ is permitted access to and obtains confidential individually identifiable student information/data and/or confidential staff information/data as a result of this AGREEMENT, CFBNJ agrees that it will either return all such confidential information/data to the Board within 30 days of the end of the term of this AGREEMENT or termination date if terminated by the Board, or that CFBNJ will destroy any such confidential information/data within 30 days of the end of the term of this AGREEMENT or termination date if terminated by the Board. To the extent that CFBNJ has access to any Board generated materials or documents as a result of this AGREEMENT, CFBNJ agrees that it will similarly either return any such Board generated materials or documents to the Board, or destroy them, within 30 days of the end date of this AGREEMENT. CFBNJ acknowledges that it is not permitted to keep, retain or utilize any such Board generated materials for any other purpose other than those necessary to accomplish the work required under this AGREEMENT.
- 5. Indemnification** - CFBNJ hereby agrees to indemnify, save and hold harmless the Newark Board of Education, the Superintendent, its Board and any of its employees, agents and representatives (the "Indemnified Parties") from and against any and all damages, lawsuits, claims, liabilities and expenses, including reasonable attorney's fees and court costs, which the school district or the Board may sustain, be subject to or be caused to incur by virtue of or as a result of any settlement approved by CFBNJ or of an adverse determination of any third party claim, demand, suit, proceeding, action or cause of action for any matter or claim that arises as a result of this AGREEMENT and the work performed under them including but not limited to any negligence or willful misconduct of CFBNJ its agents, servants, employees, officers, CFBNJs, consultants or subcontractors; provided, however, the indemnity under this Section 5 shall not apply to any negligence of any Indemnified Party or any breach of this Agreement by any Indemnified Party.

6. Term/Termination for Convenience – The term of this AGREEMENT shall be in effect for the 2024-2025 school year. Either party may terminate the service provided by CFBNJ at any time, without penalty and for convenience, upon thirty (30) days written notice to the other party.

7. Commercial Insurance - CFBNJ shall procure and maintain for the duration of the AGREEMENT commercial insurance against claims for injuries to persons and/or damages to property which may arise from or in connection with the performance of work hereunder by CFBNJ, or its agents, representatives, employees or subcontractors. CFBNJ represents and warrants that all work provided hereunder will be performed by persons who are licensed, certified and experienced to furnish the Board with these services. This AGREEMENT shall be contingent upon proof of insurance coverage for the entire term, notwithstanding that the Newark Board of Education may accept any in place of coverage at the time of the execution of this agreement which may be due to expire prior to the completion date of this agreement.

The Newark Board of Education is to be added as an **additional insured** but only as our interests may appear on all Certificates of Insurance as indicated below.

MINIMUM SCOPE AND LIMITS OF INSURANCE

- A. Comprehensive General Liability Insurance including Completed Operations Coverage, covering bodily injury, personal injury and property damage. Limits of Liability shall be not less than \$1,000,000 Combined Single Limit.
- B. Workers' Compensation and Employers Liability Insurance as required by the State Law of New Jersey.
- C. Commercial Automobile Liability Insurance, with limits of liability not less than \$1,000,000 Combined Single Limit.

8. Independent Entities - None of the provisions of the AGREEMENT are intended to create nor shall be deemed or construed to create any relationship between the parties hereto other than that of independent entities contracting with each other solely for the purposes of effecting the provisions of the AGREEMENT. Neither of the parties, hereto, nor any of their respective officers, directors or employees, shall be construed to be the agent, employee or the representative of the other.

9. Compliance with local and federal laws – Both parties agree to comply with all federal, state, and local laws applicable to this AGREEMENT. CFBNJ also agrees that it will not discriminate under federal and New Jersey state law based on race, color, religion, sex, sexual orientation, national origin or physical or mental handicap.

10. Compliance with Board Policies and Procedures - CFBNJ shall ensure that each worker(s), subcontractors(s), agent(s) and representative(s) assigned to a school location or to a project involving contact with children will comply with the Board's Conduct policy as well as all local, state and federal laws and regulations, including those related to public health. CFBNJ also agrees to abide by any safety regulations, executive orders and/or state mandates that may be issued by any state or federal agency governing and/or relating to maintaining the public health and safety including, but not limited to, the use of temperature checks, masks, gloves, vaccinations, testing and social distancing. Should any of CFBNJ's worker(s), subcontractors(s), agent(s) and/or representative(s) violate any Board policy or public health and safety policy, the Board retains the right to request and have CFBNJ remove said worker(s), subcontractors(s), agent(s) and representative(s) from the school location and/or the program altogether.

11. Non-Solicitation – During the term of this AGREEMENT, and for a period of one year following the termination of this AGREEMENT for any reason, in the absence of any formal, written authorization from the Board Superintendent, CFBNJ agrees that it will not directly or indirectly solicit any of the Board's current or recently separated employees from the past 6 months, for the purpose of hiring them or inducing them to leave their employment with the Board or offer any status as an independent contractor with CFBNJ, nor will CFBNJ utilize any third party to act on its behalf to try to otherwise solicit any Board employee or induce/encourage them to leave employment with the Board. Should CFBNJ violate this provision, this AGREEMENT is subject to immediate termination by the Board upon written notice to CFBNJ. This Section 11 shall not be violated by CFBNJ hiring

current or recently separated Board employees prior to the commencement of this PA who have already responded to prior CFBNJ general advertisements.

12. Severability. If any provision of this AGREEMENT shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall in no way be affected or impaired thereby and shall remain in full force and effect

13. Modifications - This AGREEMENT may only be amended or modified by mutual written consent of the parties.

IN WITNESS WHEREOF, CFBNJ has caused these Certifications, Representations and Special Conditions to be signed by its authorized officer.

CFBNJ

NEWARK BOARD OF EDUCATION

By: _____
Date

Print Name: _____

Title: _____

By: _____
Date

Hasani K. Council

Board President

Community FoodBank of New Jersey (CFBNJ) School Site Addendum.

This Addendum stipulates all sites listed below would be subject to all points approved on agreement dated 09.09.2024 between Newark Board of Education and CFBNJ:

This is valid for the following School year(s): 2024-2025

Site Name	Site Address	City	Zip	Site Contact Name	Site Contact's email	Site Contact's phone	Alt Contact Name	Alt Contact Email	Alt Contact Phone	Date Entered (Internal Use Only- MM/DD/YYYY Initials)
Newark Board of Education	765 Broad Street	Newark	07102	Michelina Thornton	mthornton@nps.k12.nj.us	(973) 733-7116				
1 st Avenue School	214 1st Avenue	Newark	07107	Rosa Branco	rbranco@nps.k12.nj.us	(973) 268-5240				
Abington Avenue School	209 Abington Avenue	Newark	07107	Alejandro Echevarria	aechevarria@nps.k12.nj.us	(973) 268-5230				
American History High School	74 Montgomery Street	Newark	07103	Margaret Murray	mmurray@nps.k12.nj.us	(973) 733-6903				
Ann Street School	30 Ann Street	Newark	07105	Isabel Marques	imarques@nps.k12.nj.us	(973) 465-4890				
Ann Street Annex	55 Komom Street	Newark	07105	Isabel Marques	imarques@nps.k12.nj.us	(973) 522-4078				
Arts High School	550 Martin Luther King Jr. Boulevard	Newark	07102	Ms. Devonne DeNose	ddenose@nps.k12.nj.us	(973) 733-7391				
Avon Avenue Elementary School	219 Avon Avenue	Newark	07108	Kinyetta Bird	Kbird@nps.k12.nj.us	(973) 733-6750				
Bard Early College High School	321 Bergen Street	Newark	07103	David Cutts	dcutts@nps.k12.nj.us	(973) 733-8363				
Barringer High School	90 Parker Street	Newark	07104	Natasha Pared	npared@nps.k12.nj.us	(973) 268-5125				
					dWASHINGTON@nps.k12.nj.us					

Belmont Runyon School	1 Belmont Runyon Way	Newark	07108	Dr. Deneen Washington		(973) 733-6920				
Benjamin Franklin School	42 Park Avenue	Newark	07104	Amy Panitch	APanitch@nps.k12.nj.us	(973) 268-5250				
Branch Brook School	228 Ridge Street	Newark	07104	Marilyn Mitchell	mmitchell@nps.k12.nj.us	(973) 733-7314				
Bruce Street School	333 Clinton Place	Newark	07112	Malcolm Terrell	mterrell@nps.k12.nj.us	(973) 705-3952				
Camden Street School	281 Camden Street	Newark	07103	Samuel Garrison	sgarrison@nps.k12.nj.us	(973) 733-6994				
Central High School	246 18 th Avenue	Newark	07108	Ms. Terri Mitchell	tv Mitchell@nps.k12.nj.us	(973) 733-6897				
Chancellor Avenue School	321 Chancellor Avenue	Newark	07112	Ms. Kashon Lopes	klopes@nps.k12.nj.us	(973) 705-3870				
Chancellor Avenue Annex	255 Chancellor Avenue	Newark	07104	Ms. Kashon Lopes	klopes@nps.k12.nj.us	(973) 705-3860				
Cleveland Elementary School	388 Bergen Street	Newark	07108	Yakima Johnson	y1johnson@nps.k12.nj.us	(973) 733-6944				
Dr. E. Alma Flagg School	150 3 rd Street	Newark	07107	Mr. Filipa Silva	fsilva@nps.k12.nj.us	(973) 268-5190				
Dr. Marion A. Bolden Student Center	230 Broadway	Newark	07103	(Not listed on directory)		(973) 412-1910				
Dr. William H. Horton School	291 North 7 th Street	Newark	07107	Marvelis Perreira	mperreira@nps.k12.nj.us	(973) 268-5260				
Eagle Academy for Young Men	279 Chancellor Avenue	Newark	07112	Semone Morant	smorant@nps.k12.nj.us	(973) 705-3847				
Early Childhood Center- North	228 Ridge Street	Newark	07104	David DeOliveira	d1deoliveira@nps.k12.nj.us	(973) 268-5112				
East Side High School	238 Van Buren Street	Newark	07105	Carlos Rodriguez	crodriguez@nps.k12.nj.us	(973) 465-4931				

East Ward Elementary School	104 Oliver Street	Newark	07105	Rosa Monterio-Inacio	rinacio@nps.k12.nj.us	(973) 733-7000				
Elliott Street Elementary School	721 Summer Avenue	Newark	07104	Andres Barquin	abarquin@nps.k12.nj.us	(973) 268-5360				
Fourteenth Avenue School	26 Speedway Avenue	Newark	07103	Armando Cepero	acepero@nps.k12.nj.us	(973) 733-6940				
George Washington Carver School	333 Clinton Place	Newark	07112	Malcolm Terrell	mterrell@nps.k12.nj.us	(973) 705-3800				
Harriet Tubman School	504 South 10 th Street	Newark	07103	Angela Davis	addavis@nps.k12.nj.us	(973) 733-6934				
Hawkins Street School	8 Hawkins Street	Newark	07105	Alejandro Lopez	a1lopez@nps.k12.nj.us	(973) 465-4920				
Hawthorne Avenue School	428 Hawthorne Avenue	Newark	07108	H. Grady James IV	hjames@nps.k12.nj.us	(973) 705-3960				
Ironbound Academy Elementary School	366 East Kinney Street	Newark	07105	Erica L. Paich	epaich@nps.k12.nj.us	(973) 465-4996				
Ivy Hill Elementary School	107 Ivy Street	Newark	07106	Dorrice Rayam-Johnson	DRayam@nps.k12.nj.us	(973) 351-2018				
John F Kennedy School	311 South 10 th Street	Newark	07103	Jill Summers-Phillips	jsummers@nps.k12.nj.us	(973) 733-6788				
Lafayette Street School	205 Lafayette Street	Newark	07105	Diane Pereira	D1pereira@nps.k12.nj.us	(973) 465-4860				
Lafayette Street School- Annex I	212 Lafayette Street	Newark	07105	Diane Pereira	D1pereira@nps.k12.nj.us	(973) 465-4869				

Lafayette Street School-Annex at St. James	187 Elm Street	Newark	07105	Danielle Gonzalez		(973) 465-4869				
Lincoln School	87 Richelieu Terrace	Newark	07106	Hillary Dow	hdow@nps.k12.nj.us	(973) 374-2290				
Louise A. Spencer School	66 Muhammed Ali Avenue	Newark	07108	Karla Venezia	kvenezia@nps.k12.nj.us	(973) 733-6931				
Luis Munoz Marin School	663 Broadway	Newark	07104	Daniel Guerra	dguerra@nps.k12.nj.us	(973) 268-5330				
Malcolm X Shabazz High School	80 Johnson Avenue	Newark	07108	Mr. Atiba Buckman	abuckman@nps.k12.nj.us	(973) 733-6760				
McKinley School	1 Colonnade Place	Newark	07104	Dr. Lynette Dortrait	ldortrait@nps.k12.nj.us	(973) 268-5270				
Michelle Obama Elementary School	186 14 th Avenue	Newark	07103	LaShonda Gilliam	lgilliam@nps.k12.nj.us	(973) 662-2621				
Mount Vernon School	142 Mount Vernon Place	Newark	07106	Camille Findley-Browne	cbrowne@nps.k12.nj.us	(973) 374-2090				
NJ Regional Day School	334 Lyons Avenue	Newark	07112	Larry Ramkissoon	lramkissoon@nps.k12.nj.us	(973) 705-3820				
Nelson Mandela Elementary School	74 Hartford Street	Newark	07103	Ryan Silver	rsilver@NPS.K12.NJ.US	(973) 733-7373				
Newark Evening Educational Center	150 Newton Street	Newark	07103	Andre Hollis	a1hollis@nps.k12.nj.us	(973) 733-6977				
Newark School of Data Science & Information Technology	746 Sanford Avenue	Newark	07106	Dr. Liana M. Summey	lsummey@nps.k12.nj.us	(973) 350-5088				

Newark School of Fashion and Design	239 Woodside Avenue	Newark	07104	Sakina Pitts	s1pitts@nps.k12.nj.us	(973) 268-5111				
Newark School of Global Studies	24 Crane Street	Newark	07104	Nelson Ruiz	nruiz@nps.k12.nj.us	(973) 268-5160				
Newark Vocational High School	301 West Kinney Street	Newark	07103	Karisa DeSantis	kdesantis@nps.k12.nj.us	(973) 733-8792				
Oliver Street School	86 Oliver Street	Newark	07105	Luis Henriques	lhenriques@nps.k12.nj.us	(973) 465-4870				
Park Elementary School	120 Manchester Place	Newark	07104	Sylvia Esteves	sesteves@nps.k12.nj.us	(973) 268-5999				
Peshine Avenue School	433 Peshine Avenue	Newark	07112	Mr. Ganiat Rufai	grufai@nps.k12.nj.us	(973) 705-3890				

Quitman Street School	21 Quitman Street	Newark	07103	Dr. Courtney Johnson	cjohnson@nps.k12.nj.us	(973) 733-6947				
Rafael Hernandez Elementary School	345 Broadway	Newark	07104	Jessica Rios	jrios@nps.k12.nj.us	(973) 481-5004				
Ridge Street School	735 Ridge Street	Newark	07104	David DeOliveira	d1deoliveira@nps.k12.nj.us	(973) 268-5210				
Roberto Clemente Elementary School	257 Summer Avenue	Newark	07104	Mr. Claudio Barbaran	cbarbaran@nps.k12.nj.us	(973) 268-5291				
Salome Urena Elementary School	284 First Avenue	Newark	07107	Daniella Alvarez	dalvarez@nps.k12.nj.us	(973) 412-1171				
Science Park High School	260 Norfolk Street	Newark	07103	Darleen Gearhart	dgearhart@nps.k12.nj.us	(973) 733-8689				

Sir Isaac Newton Elementary School	150 Newton Street	Newark	07103	Tiffany Wicks	twicks@nps.k12.nj.us	(973) 733-7300				
South 17 th Street School	619 South 17 th Street	Newark	07103	Clarence Allen	twicks@nps.k12.nj.us	(973) 374-2570				
South Street School	44 Hermon Street	Newark	07105	Sandra Cruz	scruz@nps.k12.nj.us	(973) 465-4880				
Speedway Avenue School	701 South Orange Avenue	Newark	07106	Ashley Jiles	ajiles@nps.k12.nj.us	(973) 374-2740				
Sussex Avenue School	307 Sussex Avenue	Newark	07107	Ms. Ryshan Johnson	rrjohnson@nps.k12.nj.us	(973) 268-5200				
Technology High School	187-223 Broadway	Newark	07104	Edwin Reyes	edreyes@nps.k12.nj.us	(973) 481-5962				
Thirteenth Avenue School	359 13 th Avenue	Newark	07103	Thalia Brownridge-Smith	tbrownridge@nps.k12.nj.us	(973) 733-7045				
University High School	55 Clinton Place	Newark	07108	Ms. Genique Flournoy-Hamilton	gflournoy@nps.k12.nj.us	(973) 351-2010				

Weequahic High School	279 Chancellor Avenue	Newark	07112	Kyle Thomas	k1thomas@nps.k12.nj.us	(973) 705-3903				
West Side High School	403 South Orange Avenue	Newark	07103	Mr. Akbar Cook	ahcook@nps.k12.nj.us	(973) 733-6977				
Wilson Avenue School	19 Wilson Avenue	Newark	07105	Margarita Hernandez	mhernandez@nps.k12.nj.us	(973) 465-4910				
New Jersey Institute of Technology (NJIT)	150 Bleeker Street	Newark	07102	Mariah Alston	m1alston@nps.k12.nj.us	(973) 733-7607	Michelina Thornton	mthornton@nps.k12.nj.us	(973) 424-4412	
Robert Treat Hotel	50 Park Place	Newark	07102	Noreen Noel Joyce	nnoeljoyce@nps.k12.nj.us	(973) 733-6429				

	Point of Contact:
Name:	Michelina Thornton
Title:	Director
Phone:	973-733-7116
Email:	mthornton@nps.k12.nj.us
Signature:	
Date:	

Please list the sites that are going to receive intervention immediately at the top of the list and highlight them. These sites must list one main contact and one alternative contact.